

LIBRARY ADVISORY COMMITTEE

Notification

22/08/2016

This is to notify that the following members are being nominated as advisory committee of Library.

Library advisory committee

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|----|------------------------|---------------------------|----------|
| 1. | Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 2. | Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 3. | Sri Ashok Kumar Sharma | | Member |

The library has a key role in supporting the academic activities of the institution by establishing, maintaining and promoting library and information services, both quantitatively and qualitatively.

Hence you all members/convener are hereby advised that you should contribute as the advisory board to library functioning and make a user friendly library especially to students.

Principal

Notice

22/08/2016

This is to inform you that a meeting of library advisory committee will be held at the principal chamber of college on dated 28/08/2016 from 01:00 P.M. to discuss the following agenda.

AGENDA

1. To fix up the schedule of functioning on working days and holdings.
2. To discuss the modus operandi of the library which would facilitates the quality enhancement and sustenance of library.
3. Miscellaneous

Members

- | | | | |
|----|------------------------|---------------------------|----------|
| 1. | Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 2. | Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 3. | Sri Ashok Kumar Sharma | | Member |

Principal

Meeting of Library Advisory committee

Today on 28/08/2016, from 01:00 P.M. onwards a meeting of library under the chairmanship of the Principal Dr. Ashutosh Kumar

Following members were present and following agenda discussed.

MEMBER/APPEARANCE

- | | | |
|---------------------------|---------------------------|----------|
| 1. Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 2. Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 3. Sri Ashok Kumar Sharma | | Member |

AGENDA

1. To fix up the schedule of functioning on working days and holidays.
2. To discuss the modus operandi of the library which would facilitate the quality enhancement and sustenance of library.
3. Miscellaneous by the permission of chair.

RESOLUTIONS

1. (a) Members present express gratitude to the principal / chairperson for nominating them as the member of advisory committees.
(b) After vigorous discussions and suggestion from all members is unanimously resolved that there should be fixed working hours both for working days and holidays for smooth functioning and facilitate convenience to the students and teachers. The schedule of timing thus decided is as follows:

Working days

09:00 A.M. to 05:00 P.M.

Non-working Days

10:00 A.M. to 01:00 P.M.

2. The second agenda fixed up with larger interest of the students and teachers – with regard to agenda no. 2 it is unanimously decided / suggested that there should be an easy accessible modus operandi of the library which enhance the library qualitatively & quantitatively.

3. **Miscellaneous**

(a) By permission of chair

IQAC Coordinator who attended the meeting suggested that there should be more study space in the library hence it is decided to plan a budget and its requirements and put the next meeting.

(b) IQAC Coordinator also suggested to complete the automation to the library at earliest. The principal Sir, confirms the demand and very shortly the software developers will be contacted to improve and furnish the library with proper automation.

(c) With vote of the thanks the meeting concluded.

Chairperson

Notice - 2

This is to inform you that a meeting of library advisory committee will be held at the principal chamber of college on dated 20/01/2017 from 02:00 P.M. to discuss the following agenda.

AGENDA

1. To confirm the minutes of the meeting
2. To Generator facility to the library.
3. Computes and improved internal facility to the library
4. Automation of library.
5. Miscellaneous by permission of chair.

Members

- | | | | |
|----|------------------------|---------------------------|----------|
| 4. | Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 5. | Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 6. | Sri Ashok Kumar Sharma | | Member |

Principal

Meeting of Library Advisory Committee

Today on 20/01/ 2017 from 01:00 P.M. onwards a meeting of library under the chairmanship of the Principal DR. Ashutosh Kumar

Following members were present and following agenda discussed.

MEMBER/APPEARENCE

7.	Dr. M.P.SINGH	(Head, Dept. of Physics)	Convener
8.	Dr. Alok Kumar	(Head, Dept. of Hindi)	Member
9.	Sri Ashok Kumar Sharma		Member

AGENDA

1. To confirm the minutes of the meeting
2. To Generator facility to the library.
3. Computes and improved internal facility to the library.
4. Automation of library.
5. Miscellaneous by permission of chair.

RESOLUTIONS

1. The minutes of last meeting held on 28/08/2016 read and confirmed and unanimously all members felt that proper functioning of the library to facilitate students and faculties for use of library.

(b) The efforts made for Automation of library discussed and members unanimously felt that it should be speed up in the process. Hence the minutes of last meeting passed unanimously.
2. The members unanimously felt that there should be an uninterrupted power supply to the library and hence following urgent requirements to be forwarded by the convener of library advisory committee to the college administration for proper action.
 - (i) Generator
 - (ii) UPS
 - (iii) Solar plates
 - (iv) Battery larger (Two)
 - (v) More energy saving lights.

The house authorizes librarian to prepare the requisition and place up to the principal Sir through convener for further course of action.

3. The member suggested the number of computers are to be increased for students and faculties, and there must be 4G internet facility so that access to the internet will be speedier. Hence a requisition of the same to be forwarded by librarian to the principal Sir through for final consideration.
4. Regarding automation which was discussed in last meeting and mentioned in Library shall be the preferred and prioritized decision for automation of the library and the same should be done at earliest.
5. **Miscellaneous**
 - (a) The cleanness of the library and it is unanimously decided that two peons on roster basis will keep the library completely clean and dust free.
 - (b) It is also felt that the books are to be kept properly subject wise and title wise in glass framed wardrobe almirah for easy operation and dust free as well.

With vote of thanks the meeting elands.

Chairperson

Notice

10/08/2017

This is to inform you that a meeting of library advisory committee will be held at the principal chamber of college on dated 17/08/2017 from 01:00 P.M. to discuss the following agenda.

AGENDA

1. Confirmation of minutes of last meeting.
2. Financial support to library.
3. Availability of journal, reference books, magazine & peer reviewed journals.
4. Training to library staff.
4. Miscellaneous by permission of chair.

Members

- | | | | |
|----|------------------------|---------------------------|----------|
| 1. | Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 2. | Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 3. | Sri Ashok Kumar Sharma | | Member |

Principal

Meeting

Today on 17/08/2017 from 01:00 P.M. onwards a meeting of library under the chairmanship of the Principal DR. Ashutosh Kumar.

Following members were present and following agenda discussed.

MEMBER / APPEARANCE

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|----|------------------------|---------------------------|----------|
| 1. | Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 2. | Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 3. | Sri Ashok Kumar Sharma | | Member |

AGENDA

1. Confirmation of minutes of last meeting.
2. Financial support to library.
3. Availability of journal, reference books, magazine & peer reviewed journals.
4. Training to library staff.
5. Miscellaneous by permission of chair.

RESOLUTION

1. The minutes of last meeting read and confirmed and unanimously all members felt that proper functioning of the library and facilitate students and faculties for use of library.
 - a) The efforts made for automation of library discussed and members unanimously felt that it should be speed up in the process. Hence the minutes of last meeting passed unanimously.
 - b) The members appreciated the cleanliness of the library and it is discussed that the subject wise as well as title wise placing of the books in proper cataloguing manner to be done within a month so that the students and the faculties can be served in a better way.
 - c) Both the above written amendments to the decisions in the last meeting, the minutes of the last meeting passed unanimously.

2. Every member of the library advisory committee are in opinion that a regulatory financial support for the proper functioning of the library is required and it is suggested from almost every department that text books of the degree courses are required in a good number and the list from the departments has been approved unanimously for the further requisition to be sent to the purchase committee through convener.
3. The convener of library advisory committee and the IQAC coordinator who is the permanent invitee to the library advisory committee give emphasis for the availability of journals, reference books, magazines, competition magazines & peer reviewed journals.

The house unanimously approved the proposal and a letter with this regard to be written to the principal for making above noted requirements at earliest for the benefit of students and up to some extent faculties.

4. As the college has decided to make library automated, the advisory committee members are in opinion that there should be a proper training program is required to the library staff and peons and other concern person for proper handling under the automation system. So it is further decided to train them.
5. Miscellaneous by permission of chair –
 - a. Librarian demands that there is more lights required to the library for tracing the book and for better reading. The committee approves the same and directed the librarian to make a requisition letter.
 - b. Some students demanded that drinking water facilities is to be improved and the committee approves the same and directed the librarian to make a requisition letter.
 - c. Girl students demand of the toilet nearby the library because some the sit for longer period in the library.

With vote of thanks the meeting elands.

Chairperson

Notice

15/09/2017

This is to inform you that a meeting of library advisory committee will be held at the principal chamber of college on dated 20/09/2017 from 11:30 P.M. to discuss the following agenda.

AGENDA

1. Confirmation of minutes of last meeting.
2. Arrangements as per the Automation of library.
3. Enhancement to the seating capacity in the reading space inside library.
4. Miscellaneous by permission of chair.

Members

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|----|------------------------|---------------------------|----------|
| 1. | Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 2. | Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 3. | Sri Ashok Kumar Sharma | | Member |

Special Invitee :

1. Sri Anish Bharti, Asst Professor, Dept. of Economics
2. Miss Pummy Kumari , Assistant,

Principal

Meeting

Today on 20/09/2017 from 01:30 P.M. onwards a meeting of library under the chairmanship of the Principal DR. Ashutosh Kumar .

The Prof. in charge nominated Sri Anish Bharti, Asst Professor, Dept. of Economics and Miss Pummy Kumari , Assistant, who is M.Lib. as the member of the Library Advisory Committee.

Following members were present and following agenda discussed.

MEMBER / APPEARANCE

- | | | | |
|----|------------------------|---------------------------|----------|
| 1. | Dr. M.P.SINGH | (Head, Dept. of Physics) | Convener |
| 2. | Dr. Alok Kumar | (Head, Dept. of Hindi) | Member |
| 3. | Sri Ashok Kumar Sharma | | Member |

Special Invitee :

1. Sri Anish Bharti, Asst Professor, Dept. of Economics
2. Miss Pummy Kumari , Assistant,

AGENDA

1. Confirmation of minutes of last meeting.
2. Arrangements as per the Automation of library.
3. Inlibnet and its use.
4. Enhancement to the seating capacity in the reading space inside library.
5. Miscellaneous by permission of chair.

RESOLUTION

1. The minutes of last meeting held on 17/08/2017 read and confirmed and unanimously all members are appreciated the proper functioning of the library.
2. For automation of library the efforts made so far is discussed and thankfully to all support staffs and the Library advisory committee the automation done and the recorded books is 6700 approx 3722 in numbers, keeping in a view to the NAAC peer team visit for the 1st Cycle.

3. The members feel that there should be more accommodation and increase in the seating capacity under the library is required and everyone feel that the arrangements are to be made as such which facilitate and enhance more seating capacity for boys and girls and the arrangement of computers for INFLIBNET use can be made in a decent way. IQAC coordinator and the young duo teachers member of the library advisory committee along with the librarian will make a plan and arrangements within next week.

The apply for Infibnet has not been done because the N-List / Inflibnet Centre Ahmedabad denied the request and said you apply after your NAAC accreditation is finished.

4. Miscellaneous by permission of chair.
 - a) for It is suggested that one water cooler for separate use of library purposes is advised earlier and in this meeting also is to be implemented as soon as possible and the members approved the same unanimously.
 - b) It is suggested that minimum 3 computers along with the internet connectivity are to be installed within the library for proper use of INFLIBNET. Members discussed and felt that the INFLIBNET facility plays a vital role in the collection, development and dissemination of scientific and technical information to the present and future need of the students and will certainly enhance the quality education and overall development of the students and faculties.
 - c) It is further suggested that the library has been upgraded with the latest technologies but a local Hindi & Newspaper of different publications can also be supplied and kept in the library at regular basis beside the common room of boys` and girls`. The committee unanimously approve the suggestion.

With vote of thanks the meeting elands.

Chairperson