

DATED: - 27/02/2017

Notification

In a meeting of all teaching and non- teaching staff of Badri Narayan Mukteshwar College, Barhiya, it is unanimously decided to form an Internal Quality Assurance Cell – IQAC of the college to get college accredited in first cycle of NAAC accreditations.

Hence, this is to notify that the following members are being nominated as the members of IQAC (Internal Quality Assurance Cell)

IQAC

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

As per the guidelines of NAAC and UGC the IQAC of the college has a great role in pivoting the upliftment of the overall improvement of the quality education and nation building process. Members are requested to contribute their full to make quality of education through a combination of self and external quality evaluation, promotion and sustenance initiative.

Principal

NOTICE

Date: 27/02/2017

It is hereby informed to the members of the IQAC of College, that a meeting will be held on 02/03/2017, Thursday in the IQAC office room at 1.00 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda

- 1) Address by the chairperson about IQAC.
- 2) College- S.S.R
- 3) Formation and Reconstitution of committees and sub – committees for good governance.
- 4) Information to the concerned authorities regarding formation of IQAC.
- 5) Miscellaneous by permission of chair.

Members

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

IQAC Co-ordinator

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC)
of B.N.M.College, BARHIYA

Date: 02/03/2017

Venue: Office of the IQAC

Agenda:

- 1) Address by the chairperson about IQAC.**
- 2) College- S.S.R**
- 3) Formation and Reconstitution of committees and sub – committees for good governance.**
- 4) Information to the concerned authorities regarding formation of IQAC.**
- 5) Miscellaneous by permission of chair.**

Name and Signature of the Members

Following members attended the meeting:-

MEMBER's PRESENT

1. Dr. ASHUTOSH KUMAR	Prof. In-Charge	Chairperson
2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English)		IQAC Coordinator
3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science)		Member
4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics)		Member
5. Sri ASHOK KUMAR SHARMA (Head Clerk)		Member
6. Sri ASHOK KUMAR CHOUDHARY (Alumni)		Member – External
7. Mr. AMIT KUMAR (Student- B.A Hons- History)		Member – Student
8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics)		Member – Student

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of College was held on 02/03/2017 in the Office of the IQAC. The meeting was presided over by the Chairperson of the IQAC - Dr. Ashutosh Kumar.

1. In an opening address the chairperson of the IQAC , requested all members of IQAC to contribute full of their enthusiasm and devotion in making the IQAC meaningful for all round development of the College in general and students in particular.

The members present in the meeting assured the chairperson that they should do their best of efforts in achieving quality enhancement and quality sustenance of the institution.

2. The chairperson informed that the Self Study Report (S.S.R) has been uploaded at our website www.bnmcollegebarhiya.org it is an efforts of entire team in preparation of the S.S.R.
3. It is discussed and unanimously decided to constitute various committees and sub committees for smooth and proper governance of the college.

The committees and sub committees thus decided to form unanimously are follows :

- I. NAAC Steering Committee**
- II. Library advisory committee**
- III. Grievance and redressal committee**
- IV. Sports and cultural committee**
- V. Anti – Ragging and prevention of sexual harassment cell**
- VI. Alumni cell**
- VII. Feed back committee &**
- VIII. Women’s cell**

It is further decided that co-ordinator in consultation with chairperson will nominate the members of various committees and cell and accordingly informed to all concerned.

FORMATION OF NAAC STEERING COMMITTEE

- a) Chairperson announced that the NAAC peer team will visit soon to the campus after the submission of LoI & IEQA to NAAC, and considering the importance and proper governance a NAAC steering committee has to be formed to look after the arrangements, hospitality and coordination with the NAAC PEER TEAM & NAAC HQ along with the UNIVERSITY administration, hence following persons are nominated as the member of

MEMBERS of “NAAC STEERING COMMITTEE”

- | | | |
|---|-----------------|------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | NAAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Mr. CHUNNU KUMAR (Assistant) | | Member |

4. It is decided to write a letter to UGC, University and authorities of concern regarding formation of the IQAC- Internal Quality Assurance Cell.

5. By permission of chair

- a) IQAC co-ordinator , draw attention towards the percentage of attendance of the students and it is unanimously decided to publish it on a notice board and to classrooms about minimum 75% of attendance of a students to be eligible to fill up their form.
- b) Dr. Anandi Kumar drew attention towards the “Tobaco Free Campus” and it is further decided that the entire college campus should be completely “TOBACCO FREE” and a proper notice has to be served to all stakeholders.

With vote of thanks to the chair the meeting concluded.

02/03/2017

CHAIRPERSON

NOTICE

Date: 22/03/2017

It is hereby informed to the member of the IQAC of College, that a meeting will be held on 27/03/2017, Wednesday in the Principal's chamber at 2.00 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

1. Confirmation of the minutes of last meeting
2. Formation of committees for Anti Ragging and Grievance redressal cell
3. Upgradation of laboratories
4. Quality enhancement of education
5. LOI & IEQA
6. Miscellaneous by permission of chair

MEMBERS

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

Coordinator

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC)
of B.N.M.College, BARHIYA

Date: 27/03/2017

Venue: Principal's Chamber

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of College, was held today on 27/03/2017, Monday from 2.00 PM in the Principal's chamber. The meeting was presided over by the Chairperson of the IQAC.

AGENDA

- 1. Confirmation of the minutes of last meeting**
- 2. Formation of committees for Anti Ragging and Grievance redressal cell**
- 3. Upgradation of laboratories**
- 4. Quality enhancement of education**
- 5. LOI & IEQA**
- 6. Miscellaneous by permission of chair**

MEMBERS

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

ITEM No. 1

The coordinator, IQAC read out the agenda and the minutes of the last meeting held on 02/03/2017

“NAAC STEERING COMMITTEE”

- | | | |
|---|-----------------|------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Mr. CHUNNU KUMAR (Assistant) | | Member |

The minutes were confirmed with some suggestions from the member and after ratification in item 5a and 5c passed with thumping majority.

ITEM No. 2

A) The “ANTI RAGGING AND PREVENTION OF SEXUAL HARASSMENT CELL” has to be formed compulsorily as per the guidelines of the Govt. of India , The Hon’ble Supreme Court, UGC to curb the menace of these illegal behavior and attitude. Hence it is unanimously decided that a committee/ cell in the name of “Anti Ragging and Prevention of Sexual Harassment cell” is being formed and the following members are hereby nominated :

- a) Dr. ANANDI KUMAR
- b) Dr. RITU KUMARI
- c) Miss NIDHI KUMARI (Assistant)

B) It is also unanimously decided to form a “ GRIEVANCE AND REDRESSAL CELL” to handle the grievances of students, Staffs and Faculties in general and Girl Students in particular and the members present nominated following persons as the member of Grievance and redressal cell :

- a) Dr. MURLIDHAR PRASAD SINGH
- b) Dr. RITU KUMARI
- c) Sri NITA KUMARI

ITEM No. 3

Members discussed to develop the Laboratories and following decisions has been taken unanimously:

- a) To make Charts & models for the students for teaching learning resources
- b) The old practical tables are not in good conditions – hence a replacement/repair is required at earliest.
- c) IQAC coordinator advised the concerned departments to place a requisition and make proper attention to it.

ITEM No. 4

Chairperson cum Principal emphasized that NAAC advocates that every institution need to establish an Internal Quality Assurance Cell (IQAC) as quality sustenance measures and this should be more development oriented and there should also be on continuous improvements. Hence this IQAC will prove its worth. The IQAC coordinator assures on behalf of all members to make the IQAC complete meaningful and successful.

ITEM No. 5

The LOI of the college has been submitted and subsequently the IEQA also to be submitted .

Members unanimously authorizes IQAC Coordinator to submit the IEQA simultaneously to NAAC at earliest.

ITEM No. 6

MISCELLANEOUS BY PERMISSION OF CHAIR,

- a) IQAC coordinator suggested that for the enhancement of the green initiative in the college campus there should a functional Gardening & Green audit committee , on which members are in opinion to refresh the committee with enthusiastic person who serve in better way. Following persons are nominated as the members of :-

“Gardening & Green audit committee”

- i. Dr. Abhimanyu Kumar – NSS PROGRAM OFFICER
 - ii. Dr. Alok Kumar – Dept. Of Hindi
 - iii. Sri Chandramouleshwar Prasad Singh –Lab. Boy
- b) Dr. M.P. Singh suggested that there is a need to strengthen Parent - Teacher’s coordination for the all round development of the students. Members appreciated the decision and authorized Ashok Kumar (Head Clerk) to do the formalities and necessary action in this regard in consultation with the IQAC coordinator.

The meetings ended with vote of thanks by the chair .

Chairperson

IQAC co-ordinator

NOTICE

Date: 21/04/2017

It is hereby informed to the member of the IQAC College, that a meeting will be held on 26/04/2017, Wednesday in the IQAC office room at 3.00 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

1. Confirmation to the minutes of last meeting held on 27/03/2017
2. Discussion on Grants-in-aid of Rs. 3,00,000/- (three lakh) received for establishing IQAC of College from UGC
3. Expenditure made out of the Fund towards IQAC establishment.
4. Establishment of various Cells and Committees according to UGC and NAAC guideline.
5. Improvement in building infrastructure and admission matters
6. Any Other matters permission to the chair.

MEMBERS

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

Coordinator

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC)
of B.N.M.College, BARHIYA

Date: 26/04/2017

Venue: Office of the IQAC

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of College, was held today on 26/04/2017, Wednesday from 3.00 PM in the Office of the IQAC. The meeting was presided over by the Chairperson of the IQAC.

Agenda:

1. Confirmation to the minutes of last meeting held on 27/03/2017.
2. Discussion on Grants-in-aid of Rs. 3,00,000/- (three lakh) received for establishing IQAC of Bharti Mandan College, Rahika, Madhubani.
3. Expenditure made out of the Fund towards IQAC establishment.
4. Establishment of various Cells and Committees according to UGC and NAAC guideline.
5. Improvement in building infrastructure and admission matters
6. Any Other matters permission to the chair.

Name and Signature of the Members

Following members attended the meeting:-

1. Dr. ASHUTOSH KUMAR	Prof. In-Charge	Chairperson
2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English)		IQAC Coordinator
3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science)		Member
4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics)		Member
5. Sri ASHOK KUMAR SHARMA (Head Clerk)		Member
6. Sri ASHOK KUMAR CHOUDHARY (Alumni)		Member – External
7. Mr. AMIT KUMAR (Student- B.A Hons- History)		Member – Student
8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics)		Member – Student

Item No-1

The minutes of the last meeting held on 27/03/2017 read by IQAC Coordinator and with few queries and clarification amongst members the minutes of last meeting passed unanimously.

The LOI of the college was submitted to NAAC on 21/03/2017 and the confirmation email has been received.

The IEQA also submitted to NAAC on 10/04/2017 and the same has been acknowledged by the NAAC, Bengaluru.

The committees and cell were constituted were discussed and confirmed.

The chairperson spoke to the members of IQAC to become more responsive to the need of the stakeholders specially to the students and to act as an enabler to make Quality education affordable for all.

Item No-2

The matter relating to Grants-in-aid of Rs. 300,000/- received for Establishment and Development of IQAC of the College through the UGC.

Chairperson of IQAC informed about the fund of Rs: 3,00,000/- for establishment of IQAC sanctioned by UGC.

Item No-4

At the outset, the Coordinator of the IQAC in his address, informed the members about the purpose of the fund as directed by the University Grants Commission (UGC).

The members discussed the matter thoroughly and accepted the following resolutions.

Resolution – 4a

The members unanimously resolved to utilize the Grants –in-aid of Rs. 300,000/- strictly adhering to the directions of the UGC as given below-

(a) Honorarium to the Director/Co-ordinator, IQAC	60,000/-
(b) Office equipment	60,000/-
(c) Hiring Services for Secretarial and Technical Services	60,000/-
(d) ICTs Communication Expenses	70,000/-
(e) Contingencies	50,000/-

Item No-5

The agenda of establishment of various committees and cells was taken up by the members of the IQAC. The Coordinator informed the house about the importance of the establishment of various committees / cells for decentralization of various functions for smooth running of the institution. All the members of the IQAC were agreed in this matter and they advised to the Principal to call a general body meeting of teachers to form these committees and cells for smooth functioning of the college.

Item No-6

- a) The campus of the college is open at one and half side hence it is unanimously decided to complete the boundary wall at all sides of the college, and refer the same to the Building and Purchase committee for proper action. .

- b) Regarding admission matters, it is decided that the guidelines of the State and Central Government as & when followed by the university and the instruction thereof by the University will be followed in true letter of spirit to broaden the diverse students strata.
- c) It is suggested and discussed that an administrative block to be furnished and built to facilitate better administrative governance.

Item No-7

ANY OTHER MATTER , BY THE PERMISSION OF CHAIR :

- a) Dr. ABHIMANYU , IQAC Coordinator emphasized that there should be a method which continuously and consistently participative, interactive and facilitative in a measurable manner so that the all round development of the institution can be achieved.
- b) Dr. M.P.SINGH pointed out that the practical classes should be at regular basis and the students are to be divided into groups .
- c) Dr. ANANDI KUMAR suggested to upgrade the functioning of the Library for the benefit of students.

IQAC Coordinator expressed the vote of thanks to the chair and the members present for a fruitful and meaningful meeting.

Chairperson

26/04/2017

Notice

Dated: 04.07.2017

It is hereby inform to the member of the IQAC of College, that a meeting will be held on 11.07.2017 Tuesday in the Principal`s Chamber at 02.30 PM to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda

1. Confirmation of the minutes of last meeting held on 26/04/2017
2. Standardization and monitoring of constituted cells and committees.
3. Up gradation of library.
4. Contribute to the national mission of “SWACHCH BHAARAT ABHIYAAN”
5. Miscellaneous by permission of the chair.

Members

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

Coordinator

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC)
of B.N.M.College, BARHIYA

Date: 11/07/2017

Venue: Principal's Chamber

An executive meeting of IQAC of B. N. M. college, was held on 11/07/2017 Tuesday from 02.30 PM in the Principal's Chamber. The meeting was presided over by the chairperson of the IQAC.

Agenda

- 1 Confirmation of the minutes of last meeting held on 26/04/2017**
- 2 Standardization and monitoring of constituted cells and committees.**
- 3 Up gradation of library.**
- 4 Contribute to the national mission of "SWACHCH BHAARAT ABHIYAAN"**
- 5 Miscellaneous by permission of the chair.**

Members Present :

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

The IQAC coordinator spoke to the member of the IQAC about the role of a teacher, mentor to the unprivileged students.

ITEM NO – 1

After the key note address and above announcements from the chairperson the coordinator, IQAC, Dr. Abhimanyu Kumar, read out the agenda and the minutes of the last meeting

The minutes were confirmed with some suggestions from the members and appreciation in item 2A & 2B which will a milestone in good governance.

ITEM NO – 2

It is unanimously observed and decided to keep a regular monitoring of the constituted cells and committee for standard and fruitful functioning hence the IQAC coordinator is being authorized here to make perusal and communicative observations to it.

ITEM NO – 3

The members are in unanimous opinion that

- a) The library has a key role in supporting the academic activities of the institution by establishing, maintaining and promoting library and information services, both quantitatively and qualitatively.
- b) Hence you all members / convener are hereby advised that you should contribute as the advisory board to library functioning and make a user – friendly library especially to students.
- c) IQAC coordinator suggested that there should be more study space in the library hence it is decided to plan a budget and its requirements and put it into the next meeting.
- d) IQAC coordinator also suggested completing the automation of the library at earliest.

ITEM NO – 4

The “SWACHCH BHARAT ABHIYAAN” is a remarkable step taken by the Government of India and it is applauded to make the campus completely clean and green.

The IQAC coordinator, DR Abhimanyu Kumar and, Dr Alok Kumar will take the responsibilities to make the campus clean and green along with the NSS unit and its volunteer.

ITEM NO – 5.

MISCELLANEOUS BY PERMISSION OF CHAIR.

- a) IQAC coordinator suggested that for improvements in co-curricular and extra-curricular activities we need to give more facilities to students and for which Dr. Alok Kumar will look after the entire programs in consultations with concerned persons .
- b) The members suggested that arrangements of potable water is highly required to cater the students and staffs.
- c) On suggestion of IQAC Coordinator about the MENTOR SYSTEM to be adopted in the college for better students support , all members supported the proposal and assured to start the MENTOR system immediately.

The meeting ended with vote of thanks .

Chairperson

IQAC Co-ordinator

NOTICE

Date: 05//08/2017

It is hereby informed to the member of the IQAC of College, that a meeting will be held on 10/08/2017, Thursday in the Principal's chamber at 1.30 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

1. Confirmation of the minutes of last meeting held on 11/04/2017
2. Review of timeline process
3. Skill development program.
4. Regularization of FEED BACK mechanism.
5. Miscellaneous by permission of chair

MEMBERS

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

Coordinator

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC)
of B.N.M.College, BARHIYA

Date: 10/08/2017

Venue: Principal's Chamber

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of College was held today on 10/08/2017, Thursday from 1.30 PM in the Principal's chamber. The meeting was presided over by the Chairperson of the IQAC.

Agenda:

- 1. Confirmation of the minutes of last meeting held on 11/07/2017**
- 2. Review of timeline process**
- 3. Skill development program.**
- 4. Regularization of FEED BACK mechanism.**
- 5. Miscellaneous by permission of chair**

MEMBERS

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

The IQAC Coordinator spoke to the members of IQAC about the guidelines of the NAAC and its implementation processes.

ITEM No. 1

After the key note address and above announcements from the chairperson the coordinator, IQAC, read out the agenda and the minutes of the last meeting held on 11/07/2017

The minutes were confirmed with some suggestions from the member and appreciation in item 4 which has made the campus clean and green with newer plantations by GARDENING & GREEN AUDIT COMMITTEE.

ITEM No. 2

A timeline process in all segments and the committees who performs their responsibilities, it is unanimously observed and decided to keep a regular monitoring of the constituted cells and committees for a standard and fruitful functioning hence the IQAC coordinator is being authorized here to make a perusal and communicative observations to it.

ITEM No. 3

An NGO namely is in touch with the IQAC and they will train our students the Mithila paintings and sculptures.

It is unanimously decided to sign a MoU with the ngo who having national awardee artist and trainers.

ITEM No. 4

Regarding the arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes the following initiatives has been taken by IQAC for formalizing the feedback mechanism in the college:

- i. A Feedback Form in English has been developed for obtaining feedback from the students.
- ii. One 'General Body Meeting' of the students shall be held once a year at the onset of the academic session to counsel about the Feedback Mechanism and its benefit to the students and institution.
- iii. One 'General Body Meeting' of the students shall be held once a semester.

ITEM No. 5

Miscellaneous by the permission of chair : -

- a) The IQAC coordinator Dr. Kumar emphasized on TEACHING PLAN to be prepared by the departments within a fortnight.

The meetings ends with vote of thanks by the chair .

Chairperson

IQAC Co-ordinator

NOTICE

Date: 22/08/2017

It is hereby informed to the member of the IQAC of College, that a meeting will be held on **28/08/2017**, Monday in the Principal's chamber at 12.30 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

- 1. Confirmation of the minutes of last meeting held on 10/08/2017**
- 2. To stimulate research environment in the institution.**
- 3. To foster skill development amongst staff & students.**
- 4. Install solar panel in college.**
- 5. Provision of canteen and sports facility.**
- 6. Installation of smart classes, CCTV & Intercom facility to departments and important places.**
- 7. Miscellaneous by permission of chair**

MEMBERS

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

Coordinator

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC)
of B.N.M.College, BARHIYA

Date: 28/08/2017

Venue: Principal's Chamber

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of B.M. College, RAHIKA was held today on 28/08/2017, Monday from 12.30 PM in the Principal's chamber. The meeting was presided over by the Chairperson of the IQAC.

Agenda:

- 1. Confirmation of the minutes of last meeting held on 10/08/2017**
- 2. To stimulate research environment in the institution.**
- 3. To foster skill development amongst staff & students.**
- 4. Install solar panel in college.**
- 5. Provision of canteen and sports facility.**
- 6. Installation of smart classes, CCTV & Intercom facility to departments and important places.**
- 7. Miscellaneous by permission of chair**

MEMBERS

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| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

ITEM No. 1

The coordinator, IQAC, read out the agenda and the minutes of the last meeting held on 10/08/2017 and all members of IQAC confirmed it unanimously.

ITEM No. 2

Members of IQAC unanimously suggested for proper stimulation of research oriented work among the teachers. They also suggested to teachers to submit Minor Research Projects to Research Committee for approval and funding of UGC.

ITEM No. 3

Sri Ashok Kumar Choudhary suggested that skill development to the non teaching staffs and students is necessary to cope with modern day society, so he argue for proper training to staffs and Students though organizing a training programs.

All of the members unanimously accepted the suggestion.

ITEM No. 4

The co-ordinator suggested installation of Solar Panels in the campus to make the campus eco-friendly. He said that by using solar panels for electricity we can minimize carbon emission.

ITEM No. 5

- a) The members are in a opinion that the canteen should be regularized and the availability of the snacks, tea, coffee, sweets and packed items be ensured by the canteen owner at subsidized rates.
- b) The sports facilities available at the college is inadequate and need to improve at par to the modern facilities, hence a requisition of outdoor and indoor equipment with gymnasium at earliest for the enthusiastic sportsman/sportswoman.

ITEM No. 6

The co-ordinator suggested installation of CCTV, SMART CLASSES AND INTERCOM FACILITY to departments/ in the campus to make the campus secured, educationally updated and well communicated internally.

- a) The member unanimously decided to install 16 CCTV cameras at important places of activities so as to secure the college from trespassers/ ragging and undisciplined behaviors , if any.
- b) The smart classes is the prime need of modern day education and the installation to this at college is highly appreciated, hence members are in a opinion that besides the old LCD projector classes, three smart classes are to be installed at the college to facilitate the students with newer techniques.
- c) For the internal better and time saving communications there is need of INTERCOM facility at the college, the member unanimously approved the proposal of installation of 16 intercom points at important departments, administrative points and counters/canteen.

ITEM No. 7

Miscellaneous by the permission of chair : -

- a) Dr. M.P.Singh suggested the need to increase number of books in the Library.
- b) All member suggested for proper monitoring of NSS.
- c) All members unanimously suggested the Principal to communicate the University and the UGC to give a requisition for Vocational courses in the college.
- d) The IQAC coordinator Dr. Kumar referred that the TEACHING PLAN prepared by the departments has to be edited and compiled through computerized typing.
- e) The hostel of the college is under construction , it is decided to expedite the work properly, the chairperson take a note of the stock and instructed categorically in this regard.
- f) NSS program officer's post is still not approved by university even after reminders and perusal. Members requested the Principal to pursue with university officials.

The meetings ends with vote of thanks by the chair .

Chairperson

IQAC Co-ordinator

NOTICE

Date: 18/09/2017

It is hereby informed to the member of the IQAC and NAAC Steering Committee of B.N.M. College, Barhiya that an emergent joint meeting will be held on 20/09/2017, Wednesday in the IQAC ROOM at 2.30 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

1. Confirmation of the minutes of last meeting held on 2/08/2017
2. Preparation of PEER TEAM VISIT
3. Review of work done at adopted area.
4. Review of timely, progressive performances of academic, administrative and financial tasks.
5. Preparations of power point presentations of all activities of concerned departments, NSS, IQAC & Principal
6. Miscellaneous by the permission of chair.

MEMBERS of IQAC

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

“NAAC STEERING COMMITTEE”

- | | | |
|---|-----------------|------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Mr. CHUNNU KUMAR (Assistant) | | Member |

Coordinator

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC) & NAAC Steering Committee of B.N.M.College, BARHIYA

Date: 20/09/2017

Venue: IQAC ROOM

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of B.M. College, RAHIKA was held today on 20/09/2017, Wednesday from 12.30 PM in the Principal's chamber. The meeting was presided over by the Chairperson of the IQAC.

Agenda:

- 1. Confirmation of the minutes of last meeting held on 20/08/2017**
- 2. Preparation of PEER TEAM VISIT**
- 3. Review of work done at adopted area.**
- 4. Review of timely, progressive performances of academic, administrative and financial tasks.**
- 5. Preparations of power point presentations of all activities of concerned departments, NSS, IQAC & Principal**
- 6. Miscellaneous by the permission of chair.**

MEMBERS of IQAC

- | | | |
|---|-----------------|-------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Sri ASHOK KUMAR SHARMA (Head Clerk) | | Member |
| 6. Sri ASHOK KUMAR CHOUDHARY (Alumni) | | Member – External |
| 7. Mr. AMIT KUMAR (Student- B.A Hons- History) | | Member – Student |
| 8. Miss NIDHI KUMARI (Student- B.Sc. Hons- Physics) | | Member – Student |

MEMBERS of “NAAC STEERING COMMITTEE”

- | | | |
|---|-----------------|------------------|
| 1. Dr. ASHUTOSH KUMAR | Prof. In-Charge | Chairperson |
| 2. Dr. ABHIMANYU KUMAR (Head, Deptt. of English) | | IQAC Coordinator |
| 3. Dr. ANANDI KUMAR (Head , Deptt. of Pol. Science) | | Member |
| 4. Dr. MURLIDHAR Pd. SINGH (Head , Deptt. of Physics) | | Member |
| 5. Mr. CHUNNU KUMAR (Assistant) | | Member |

The chairperson Dr. Ashutosh Kumar , welcomed the members of both committees for their support and contribution , he informed members that just he has been informed by the NAAC, Bengaluru, about the dates of PEER TEAM VISIT to the college which is 25th & 26th of September 2017, hence it is now high time to give the final & finishing touch.

The members are happy to learn about the dates of PEER TEAM VISIT.

Members of the Peer Team is

Prof. Suresh Chand	Chairperson	Head, School of Life Sciences, Devi Ahilya Univ. Khandwa Road, Indore (M.P)
Prof. Radhey Shyam Rai	Member Coordinator	Professor, Department of Hindi Banaras Hindu University Varanasi – 221 005, Uttar Pradesh
Prof. Jasmine Mathialagan	Member	Former Principal Sarah Tucker College, Perumalpuram, Palayamkottai, Tirunelveli. Tamil Nadu

ITEM No. 1

The coordinator, IQAC, Dr. Kumar read out the agenda and the minutes of the last meeting held on 28/08/2017 and all members of IQAC confirmed it unanimously.

ITEM No. 2

Members of IQAC and NAAC steering committee unanimously suggested for proper attention to the work distributed among the teachers and members to ascertain a successful completion of peer team visit on 25th and 26th of September 2017.

- a) Members suggested that various sub committees to look after the hospitalities, transportation and the within campus activities of the peer team.
- b) Letter to various authorities of university with regard to the peer team visit viz; University, District administration and the stakeholders (parents and alumni)

ITEM No. 3

The work performed at adopted area has been reviewed by members and felt satisfactorily complete. The work done by the NSS and its volunteers are remarkable.

ITEM No. 4

The review of timely, progressive performances of academic, administrative and financial tasks set out for self-appraisal and satisfaction, done, and some incorporation of works left out in the reports and presentations is required. The chairperson instructed the concern departments/ person to finish it in next opportunity.

ITEM No. 5

The power point presentations of the self-assessment of the departments, IQAC, Principal reviewed and after some suggestions and amendments passed to exhibit.

Chairperson suggested NSS Program officer to prepare the Diary of NSS activities and present in pdf form to exhibit.

ITEM No. 6

Miscellaneous by the permission of chair : -

- a) Dr. ALOK KUMAR (special invitee) thankfully said that the journals at the library is available at few numbers, he suggested the need to increase more number of journals, competition books and English national newspapers in the Library.
- b) Members requested the chairperson that During the visit to university, pursue approval of the NSS program officer's post, which he is working on the verbal assurances by the university to our Principal, is still not approved by university even after reminders and perusal. Members requested the Principal to persue with university officials.

The meetings ends with vote of thanks by the chair .

Chairperson

IQAC Co-ordinator